**Broxtowe**

**Conservatives**

4th February 2020

Please reply to: Hon Secretary 4 Penrhyn Crescent

Chilwell

Beeston

Nottingham

NG9 5NZ

0115 9677260

Email: broxtoweconservatives@gmail.com

Dear Member/s,

**Re: Annual General Meeting – Saturday, 7th March 2020.**

I am writing to inform you that our Annual General Meeting will take place on **Saturday 7th March 2020.** at **The New Beeston Conservative Club, 146 Station Road Beeston NG9 2AY** at **10.30.a.m.**

The Agenda for the meeting is below and the Minutes of last year's AGM will be presented at the Meeting.

Please note that Nomination forms are available from the above address and that Nominations for any of the Officer and Management Committee Member positions must be returned to the address above by **Saturday** **29th February 2020.**

I look forward to seeing you at the Annual General Meeting.

1) President’s Opening Remarks

2) Apologies

3) Minutes of Annual General Meeting held on 26th March 2019.

5) Chairman’s Report

6) Treasurer’s Report

7) Election of Officers

a) President

b) Chairman

c) Vice Chairman – Political

d) Vice Chairman – Fund Raising

e) Treasurer

g) Secretary

h) Management Committee Officers (5 places)

i) Attend Nottinghamshire District Meeting (2 places)

8) Appointment of Auditors

9) Any Other Business

10) Date of 2021 AGM

Kind regards,

***Sylvia Gillespie-Bell***

Honorary Chairman